ACCOUNTING

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PERSONNEL
Career Service

LABELS FOR 1962 FOLDERS

ACCOUNTING
APPROPRIATIONS (BUDGET)

BUILDINGS AND GROUNDS
BUILDINGS AND GROUNDS 9
Space

COMMUNICATIONS
COMMITTEES

EQUIPMENT AND SUPPLIES
EQUIPMENT AND SUPPLIES 4
Procurement

DISSEMINATION 2
Speeches
DISSEMINATION

LEGAL
LIAISON

MEETINGS
MEETINGS 2
Inter-Agency

ORGANIZATION AND MANAGEMENT
ORGANIZATION AND MANAGEMENT 1
Administrative Issuances
ORGANIZATION AND MANAGEMENT 2
Employee Suggestions Evaluations
ORGANIZATION AND MANAGEMENT 8
Functions and Delegations
ORGANIZATION AND MANAGEMENT 9
Charts, Tables, and Ceilings

PERSONNEL
PERSONNEL 1
Assignment Actions
PERSONNEL 2
Attendance and Absence
PERSONNEL 3
Awards and Commendations
PERSONNEL 5
Career Service
PERSONNEL 7
Classification and Duties
PERSONNEL 7-1
Position Descriptions
PERSONNEL 11
Employee Relations and Activities
PERSONNEL 12
Evaluations
PERSONNEL 15
Recruitment
PERSONNEL 16
Safety Program
PERSONNEL 17
Separations-Resignations

PRINTING AND REPRODUCTION
PUBLIC RELATIONS

RECORDS
REFERENCE LIBRARY
REPORTS

SECURITY
SECURITY 5
Personnel
SECURITY 6
Violations
SECURITY 7
Outside Activities

TRAINING
TRAINING 1
Policies and Procedures
TRAINING 3
Programs
~~Training~~
TRAINING 4
Reports
TRAINING 5
Outside Training (Colleges, Schools)
TRAVEL

VEHICLES

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